

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
Benefit Employment Support Services Division & Office of Youth Services

RFP HMS-903-07-03-S

“Teen Pregnancy Prevention and Family Strengthening Through Positive Youth Development Programs”

QUESTIONS AND ANSWERS

The following are responses to the written questions submitted either at the RFP Orientation Session or received in writing by July 7, 2006, as specified in Section 1 of the RFP.

- Q1. What is the level of insurance required?
A. **See RFP Section 5, Attachment C., 1. Insurance. The provider shall maintain liability insurance in a combined amount of at least two million dollars and automobile liability of at least one million dollars.**
- Q2. Can the cost for the insurance coverage be included in the proposed budget and charged to the contract?
A. **Yes. The costs incurred for the insurance for the services rendered under the contract can be charged to the contract.**
- Q3. Will there be any required travel? If so, how much should be budgeted for travel?
A. **The applicant should determine if travel is necessary to perform the services. See RFP Section 2. III. B. 2, Administrative. If awarded, the provider is required to meet with the DHS to discuss aspects of the services and such discussions may require travel.**
- Q4. Are multiple proposals allowed?
A. **See RFP Section 2. I. C., Multiple proposals are not allowed.**
- Q5. Can an agency submit proposals for a number of different sites?
A. **A single application may include service delivery at multiple sites. An agency may also choose to submit multiple applications for multiple sites. Multiple applications for one site or service from one agency are not allowed. While no exact funding amounts have been pre-determined, the DHS anticipates each award to be approximately \$100,000.00 to \$125,000.00 irregardless of the number of sites proposed for services.**
- Q6. Although the target population is youth 7-18 years old, the performance targets seem appropriate for the older youth. How do we address the performance targets for the younger population?
A. **Experts recommend that pregnancy prevention efforts begin at an early age and encourage developmentally appropriate strategies that may be introduced to children as young as 7 years old. See RFP Section 5, Attachment E. (www.advocatesforyouth.org)**
- Q7. Are there suggestions for how we would demonstrate successful transition to young adulthood or reduction in STDs?
A. **See Section 2. III. A. 3. b. and c. Ideally, services are proposed and programs chosen based on an assessment of target population. The program would determine the intermediary measures to indicate that the target group is moving towards the desired program goals and outcomes. The program determine what transition to successful adulthood (or reduction in STDs) looks like for the target population and what the program offers to youth to move them in that direction. See RFP Section 5, Attachment E for further resources and information regarding program design, implementation and evaluation.**